



## TERMS and CONDITIONS for DEMO EQUIPMENT

Prior to delivery of any equipment, Coulbourn Instruments (CI) must receive a valid purchase order (PO) acknowledging the following:

1. The purchase order will cover the total value of the equipment plus shipping and handling (FOB: CI Dock) to the customer. An invoice for the total value of the demonstration equipment will follow once the equipment ships. Payment for **shipping only** will be due if all items are returned to CI (undamaged and ready for clearance by CI's inspection department) within 14 days of the invoice date.
2. Delay in returning equipment for any reason is subject to penalties. Ten percent (10%) of the total value of the invoice will be due for every 7 days past the initial due date that the equipment is returned to CI. If **all** items have not been returned to CI within 30 days of the invoice date, the entire invoice is due immediately. The absence, unavailability, or failure of the end user, department head, or other institution representative required by the end user, to respond to the Purchasing Department's request for invoice approval does not release the institution from this contract. Any penalties will be imposed upon the return and inspection of equipment.
3. Products must be returned freight prepaid and insured to: **Coulbourn Instruments, 7462 Penn Drive Allentown, PA 18106 U.S.A.** Coulbourn Instruments will not accept C.O.D. shipments. All products must be properly cleaned and packaged. The sender is responsible for all damage that occurs during shipments and the associated costs. Products defaced by property markers, engraved property numbers, and other user applied markings or physical damage cannot be accepted.
4. Shipments can be billed three different ways: Destination Pricing, Prepaid / Added Freight, and Collect. The method of shipment must be specified prior to issuance of our formal quotation and must be shown on the final purchase order to avoid unquoted charges appearing on the final invoice from Coulbourn Instruments. Destination prices on quotations allowing the purchase of "All or Part" of the equipment are predicated on single item shipping rates.
5. All equipment sent by Coulbourn Instruments is warranted to perform as published in the specification sheets and operation manual. Demo equipment will not be sold at a discounted price. User's wishing to keep the equipment will either be sent new equipment or charged full price for the demo equipment.
6. Coulbourn Instruments abides by all state and federal laws. If required, certification documents can be provided at a minimum charge of \$50.00 for document services. No orders will be accepted with conditions requiring statements of support, allegiance, compliance or acceptance that are outside the domain of public law or standard business practice.